GIFT AID DECLARATION

The Institute for Orthodox Christian Studies is a registered charity (Reg No 1076519) and if you are a UK Taxpayer, you may be able to increase the value of any donation you make by 25%. This is because the Institute is able to reclaim basic rate tax on the gross amount donated. To claim Gift Aid Relief you must have paid Income or Capital Gains Tax equivalent to the amount reclaimed in the current year. Please tick the boxes applicable below.

If you are able to do so, could you kindly complete the form below and return it to 'Gift Aid' at our office address: 'Gift Aid', IOCS, Wesley House, Jesus Lane, Cambridge, CB5 8BJ United Kingdom.

_____

☐ I am a United Kingdom taxpayer, and I would like my donation of £ _____ (and any other gift by me to the Institute for Orthodox Christian Studies till further notice) to be treated as a Gift Aid donation.

☐ I am a United Kingdom taxpayer and I would like my donation of £ _____ and any other donations I make in the future or have made in the past 4 years to be treated as Gift Aid Donations.

☐ I am a United Kingdom taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

☐ I understand that I must notify the Institute if I:
  o Want to cancel this declaration
  o Change my name or home address
  o No longer pay sufficient tax on my income and/or Capital Gains.

If you pay Income Tax at the higher or additional rate and wish to claim the additional tax relief due to you, you must include all your Gift Aid donations on your self-assessment tax return or ask HM Revenue and Customs to adjust your tax code.

Signed: _____   Date: _____

Full Name (PRINTED): _____

Address: _____

_____

_____

Postcode: _____   Telephone: _____

By completing this form, I am consenting to your retaining my personal data for the purposes of complying with Gift Aid regulations and for communicating with me.